

MEETING OF THE CITY OF RUSHVILLE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
DECEMBER 2, 2014
5:30 P.M.

CALL TO ORDER: The City of Rushville's Board of Public Works and Safety met on the above date and time. Mayor Pavey called the meeting to order at 5:30 p.m.

ROLL CALL: Members, Gary Cameron, Darrin McGowan, Ron Jarman, and Dr. John Williams answered roll call. Also present was City Attorney, Julie Newhouse.

MINUTES: Minutes of the November 18, 2014 meeting were presented for approval. Cameron moved to approve the minutes as presented. McGowan seconded the motion. Motion carried.

MAYOR'S REPORT: None.

CLERK-TREASURER'S REPORT: None.

DEPARTMENT HEAD REPORTS:

Fire – Chief Jenkins presented the monthly and year-to-date reports.

He also reported that Michael Harr goes to PERF on Thursday. He will not start until Kevin Spilman's retirement. He reported that Jeremy Green will start January 1, 2015.

Jenkins wants to advertise for promotions due to the retirement of Captain Spilman. He stated that the captain's position historically comes from the current lieutenants. He has a scoring system for both lieutenant and captain. By the 2nd meeting in January he will provide names of those he would like to promote to captain and lieutenant.

CITIZEN CONCERNS/COMMENTS: None.

UNFINISHED BUSINESS:

1. **Policy and Procedure Manual** – The Clerk-Treasurer sent our marked up manual to the consultant. She will work with Kevin Kreckler on traffic offenses.
2. **Technical Manual – Progress Report** – There will be a meeting Wednesday night at 5:00 p.m.
3. **Pool Repair Scope of Work Determination Spring 2015** – Cameron has had discussion with the contractor.

4. **Cherry Street Extension** – November 26 the Mayor and Commissioner Miller sent in scoring to INDOT and the scoring checklist was approved. INDOT issued permission to move forward with negotiations to hire the engineering firm. A meeting will be set up with that firm to negotiate.
5. **Princess Theater-City Center Advisory Board** – The Mayor will put together an Advisory Board, which he believes will be: Ann Copley, Joe Rathz, Jason Clemons, Gary Cameron, Tim McCord, Brian Sheehan, Alissa Winters, Megan Fish, Bryant Niehoff, Kirk Wildey, Ron Jarman, Annette Mandrell, a representative from Showtime Sound, and the Mayor.
6. **ARa – Rushville Property Revitalization Plan** – ARa Contract Administration of Program – there are two commercial properties that are part of this program. One is 211 North Main Street, is owned by the City without need to quiet title. Deb Lilly will advertise it. The other property is 217-219 N Main Street. We are in the process of having title quieted.

Lilly reported that the properties for the Blight Elimination Program have been advertised for hearing.

NEW BUSINESS:

1. **Police Department Hiring Process** – Assistant Chief Click stated that the deadline for application is December 19th. The link for the application is on the website. There was an issue with it, but it has been corrected. A written test and physical agility will be administered January 3, 2015. Background interviews will be January 13 and 14. He is hoping to have 4 interviews. The department has plans to create a pool out of these four for future hires.
2. **Police Uniform and Training Reimbursement Contract New Hires** – Any new hires will be part of the system. Amounts will not be named in the contract but will be referenced as an attachment on an excel spreadsheet. The contract will be boilerplate and coordinated with the Fire Department.
3. **Fire Department Gear and Training Reimbursement Contract New Hires** – Same as the Police Department above.
4. **E-Verify Clause JTL Contract** – Shelly Wakefield discussed the affidavits.
5. **JTL Contract Conversation** – Wakefield presented the original contracts which will be reviewed and acted upon at a later time. The Mayor reported that he will meet with Bruce Levi and Grant Reeves about planning and zoning on Thursday, December 4th.

ADJOURN: There was no further business to come before the Board; Williams moved to adjourn. McGowan seconded the motion. The meeting adjourned at 5:50 p.m.